

HAYWARD YOUTH COMMISSION

AGENDA

Monday, July 19, 2004
Hayward City Hall, Room 2A

7:30 p.m. – 9:00 p.m.
777 B Street, Hayward

Chair: Ray Bonilla, Jr. Vice Chair: Caitlin Daly Recorder: Caitlin Daly Timekeeper: Briauna Johnson

- 1) Meeting called to Order / Roll Call 7:30 p.m.
- 2) Welcome to new Commissioners
- 3) Minutes: May 17 and June 21

4) Public Comments

The Hayward Youth Commission Facilitator will recognize any member of the public that wishes to address the Hayward Youth Commission. The individual is allowed no more than three (3) minutes. The Hayward Youth Commission is unable to take any action on non-agendized items.

- 5) Orientation 7:45
- 6) Old Business 7:55 p.m.

- a) Letters to Officials with Findings from the Youth Summit
- b) Work Group Reports: Budget, Public Relations, Events, Research & Information
- c) Review of By-Laws/Resolutions
- d) Team Building Event – Goals for the Year

- 7) New Business 8:40 p.m.
 - a) HYC sign-ups for Agency liaisons

- 8) Announcements 8:45 p.m.

- 9) Meeting Evaluation 8:50 p.m.

- 10) Next Meeting 8:55 p.m.

- a) Choose Recorder, and Timekeeper for next meeting
- b) Choose Agenda Items for next meeting

- 11) Adjournment 9:00 p.m.

Assistance will be provided to those requiring accommodations for disabilities in compliance with the Americans with Disabilities Act of 1990. Interested persons must request the accommodation by Friday morning prior to the Monday meeting by contacting the Hayward Youth Commission Advisor (784-2660, Voice; 538-4315, TDD; 583-3601, FAX)

HAYWARD YOUTH COMMISSION – MEETING MINUTES

Date: June 21, 2004 Time: 7:30 p.m. Location: City Hall, Room 2A
 Facilitator: Ray Bonilla Vice Chair: Caitlin Daly Recorder: Stephanie Martin

1. Meeting called to order at: 7:35 p.m. The minutes from the May meeting will be acted on at the July meeting.

Roll Call:

Commissioners: A = Attended (Leave blank if absent)
 E = Excused

A	E		A	E		A	E		A	E	
X	<input type="checkbox"/>	Bonilla, Ray (Jr.)	X	<input type="checkbox"/>	Jauregui, Blanca	X	<input type="checkbox"/>	Martin, Stephanie	X	<input type="checkbox"/>	Shaminder Singh
<input type="checkbox"/>	<input type="checkbox"/>	Chan, Mina	X	<input type="checkbox"/>	Johnson, Briauna	X	<input type="checkbox"/>	Prentiss, David	<input type="checkbox"/>	X	Vasquez, Vanessa
X	<input type="checkbox"/>	Daly, Caitlin	<input type="checkbox"/>	X	Keefer, Desiree	X	<input type="checkbox"/>	Reed, Dale			
X	<input type="checkbox"/>	Shivani Gupta	X	<input type="checkbox"/>	Ko, Kevin	X	<input type="checkbox"/>	Serpa, Jeffrey			
X	<input type="checkbox"/>	Dandre Ignacio	<input type="checkbox"/>	<input type="checkbox"/>	Crystal Loché	X	<input type="checkbox"/>	Shivangili, Shale			

Advisors: X = in Attendance

Hayward Unified School District	X <input type="checkbox"/> Matt Kawakami	
Hayward Police Department	X <input type="checkbox"/> Frederick, Lance	
Hayward Area Recreation and Park District	X <input type="checkbox"/> Lange Sean	Ex <input type="checkbox"/> Chow, Adam
City of Hayward	X <input type="checkbox"/> Lundholm, Gail	

Public Comments:

Commissioner Kevin Ko made a presentation of appreciation to Mrs. Roy on her retirement from Mt. Eden High School.

Old Business:

- a) Letters to Officials on the Findings from the Youth Summit: Caitlin left the letters at home; she will bring them to the next meeting.
- b) Work group reports:
 - *Budget – Commissioner Ko reported that there was no change; HARD picked up the cost of the pizzas
 - *Public Relations – Chair Commissioner Bonilla reported that he had developed three letters to the supporting agencies letting them know that the Commission wanted to revise the Resolution/By-Laws. Advisor Lundholm, with support from City Councilmember Dowling, suggested that it might be better to use the letters as cover letters when reporting on changes that the Commission would like to make to the Resolutions, so that the Boards had all the information at once.
 - *Events – Commissioner Prentis reported on ideas that he and Advisor Chow had discussed: camping, rock climbing, hiking, ropes course. There was interest in a camping trip; however, Advisor Lange said that insurance issues may deter some good ideas.
 - * Research and Information – Commissioner Keefer was not at the meeting to report.
- c) Scholarships: Advisor Lundholm reported that completed packets from Tennyson, Mt. Eden and Hayward High Schools were submitted to the Presidential Freedom Scholarship Selection Committee. Ava Ammsso, from Tennyson High, DeAndre Bivins, from Mt. Eden High, and Mayra Canizales, from Hayward High, were the students who will receive the Hayward Youth Commission scholarships this year.
- d) Review of By-Laws/Resolutions: Caitlin will keep a record of discussions, format all changes, and present the Commission the revised Resolution for discussion and for the Commissioners' vote.
 - Section IV: Guidelines for Appointment
 - Changes and clarifications – leave out the first part
 - Vacancies – Do a Spring recruitment for swearing-in in June

Consider establishing an alternate list to add new Commissioners in December for Commissioners who have not met their obligations and are constructively resigned.
Note that it is the goal of HYC to have an Advisor from each Agency – and a liaison from each Board

Section V:

Section VI: Frequency of meetings: ten business meetings per year.

Section VII: Term of Office; change from one year to two years with a maximum of six years or until a Commissioner reaches 20

Before proceeding to New Business the Commission took a pizza and soda break to wish Advisor Lance Frederick well in retirement and to thank him for the strong support that he has provided the Hayward Youth Commission over the last twelve years.

New Business:

- a) There was some discussion on the Brown Act and the importance of having the minutes sent out and the agenda posted prior to every meeting. The Advisors suggested that perhaps specific training on the “how-tos” of the Commission would be helpful. It was suggested that Advisor Chow might be able to set something up that would be mandatory for all Commissioners, so that everyone would be working from the same set of rules.

Announcements: Advisor Lundholm mentioned that St Rose Hospital was having their Health Fair again this Fall.

Meeting Evaluation:

Commissioner Bonilla said that he realized that he talked more than he really wanted to. However, he wished that other Commissioners would speak up more quickly in order to keep the meeting moving ahead in a productive way. He also offered to stay after the meeting to answer any questions that Commissions might have.

Next Meeting: Chair: Cm. Bonilla; Vice Chair: Cm. Daly, who be recorder for changes to the Resolution; Timekeeper: Cm. Johnson

Agenda Items: Old Business: Letters to Officials; Work Group Reports; Finalizing Changes to the Resolution; Team Building
New Business: Sign-ups for Work Groups; St Rose Faire; Revising & Printing Resource Guides

Adjournment: 9.01 – In honor of Lance Frederick